

Sun Region, EGA Region Board of Directors Meeting

Minutes of Sun Region, EGA
Board of Directors Meeting
Safety Harbor Resort & Spa | Safety Harbor FL
September 17-18, 2016

Present (Voting Members)

Kathy Singleton, RD
Melody Bryan, ARD
Cheri Hammer, Secretary
Lynn Abbey Treasurer (& website)
Schelly Iman-Loch, Biscayne
Rebecca Lockenbach, Canopy Oaks
Gaby Hubbard, Central Florida
Claire Nardone, Chain Stitchers (& Finance,
Nominating, & SR Retreat 2017)

JoyceAnne Stevens, duClay (& Outreach)
Ann Ashley, Gulfview
Aline Lauzon, Indian River
Betty Baechle (proxy), Neapolitan
Kay Dune (proxy), Sand Dollar
Linda Hansen, Sand Hill Crane
Clemmie Rounds, Sarasota
Betty Baechle, Sea Grape
Patrice Boyes, Suwannee Stitchers

(Non-voting members & guests)

Margo Pope, Bylaws
Deby Talley, Education
Karan Quintero, Finance, Historian, Social Media, & Nominating Chairman
Adrienne Meyer, Roster
Linda Dean, Nominating
Betsy Harris, Nominating
Donna Christie, SR Seminar 2016, Gulfview
Lee Ferguson, SR Event 2018, Indian River
Pam Burke (Sand Dunes)
Barb Kolodziej (Gulfview)
Melodee Dinwiddie (Gulfview)
Judy DeMeglio (Gulfview)
Dotty Sova (Sand Dollar)
Christine Kampmeyer (Indian River)
Cathy Weber (Sandhill Crane)
Janet Edgar (Biscayne)

Call to Order: 1:01 p.m. by Kathy Singleton, RD

Introduction of Board Members and Guests
Quorum was established by the secretary

Region Director Kathy Singleton presented new Sun Region Representative Patrice Boyes, Suwannee Stitchers, with her representative pin.

The minutes of the April 2016 meeting were corrected and filed. Volunteer readers for drafts of the minutes of the current meeting are: Linda Anne Buehler, Aline Lauzon, and Adrienne Meyer.

Reports

1. Region Director (Kathy Singleton) report stands as distributed in the Meeting Packet, no corrections or additions.
2. Assistant Region Director (Melody Bryan) report stands as distributed in the Meeting Packet, no corrections or additions. Sea Grape Chapter volunteered to hostess the Tampa meeting in the spring. Sarasota Chapter volunteered to hostess the fall meeting at Orlando Castle Marriott.
3. Treasurer (Lynn Abbey) report stands as distributed in the Meeting Packet, no corrections or additions. There was a question about the \$1150 “gifts” line in the budget. There were some difficulties with a check sent to National for the Gwen Nelson honorarium, and a second check had to be sent. The Income section was omitted in error from the Meeting Packet, and will be included with these minutes.
4. Secretary (Cheri Hammer) reviewed the between sessions action as recorded in the Meeting Packet. The BoD approved the Finance Committee recommendation to authorize the expenditure of \$3000 for the 2016 ITT.

Standing and Special Committee Reports

1. 2018 Education Event (Lee Ferguson) – Lee presented her proposal for a four night Royal Caribbean Majesty of the Seas, Nassau and Coco Cay cruise, April 16-20. She has a skeleton committee (Deby Talley treasurer, Adrienne Meyer registrar), but additional committee members need to volunteer and be approved by the BoD. Aline Lauzon volunteered to be secretary, and Claire Nardone volunteered to do the logo. The committee was approved. The educational intent of the cruise is to be retreat based, with small make it/take it activities. There is a problem with the date, since it is right after SR meeting (Apr 13-15, 2018). The committee will research a weekend cruise, and it was suggested that the last weekend in April might work well.
2. Education (Deby Talley) – Report stands as presented in the Meeting Packet. Deby stated that there has been some confusion with the Education Grant process, and that requests for reimbursement need to go to the Education Chairman, not just the Treasurer. Deby will e-mail the required form out again to the chapter presidents. There has been some publicizing for activities on Sun Region website that are not being targeted for grant money, which is also causing confusion for Sun Region members. When submitting an activity for publicizing on the website, the submitter needs to let Lynn Abbey (webmistress) know whether the activity is being submitted for an Education Grant or not. Deby will provide information for the newsletter with pertinent data for the grant. The region-sponsored International Touring Teach (ITT) still has openings. Region scholarships for the 2017 Sun Region Retreat are open.

3. Finance (Lynn Abbey) – Lynn presented the results of the Finance Committee meeting. The following recommendation was presented:

Recommendation: The Finance Committee recommends that Sun Region donate \$500 to the national EGA collection in honor of Gwen Nelson.

Rationale: It's an honorarium for Gwen who took great effort to bring part of the national collection to the seminar and served as speaker for the event's banquet. This was also the second year in a row that Gwen graciously provide our region members with an opportunity to see and appreciate what is in the national collection.

/s/Lynn Abbey, Chairman, Sun Region Finance Committee

This recommendation passed.

The proposed budget was published in the Call to Meeting. The finance committee provided the following recommendation:

The finance committee recommends that the proposed 2017 Sun Region budget be approved by the BoD.

Rationale: to conform with Sun Region bylaws.

/s/Lynn Abbey, Chairman, Sun Region Finance Committee

There was discussion over whether the ITT budget line should be \$2500 as stated in the budget, or \$3000 as approved for the 2016 ITT. A friendly amendment to the motion was presented to raise the ITT budget line to \$3000. The amendment was seconded, and passed. The finance committee recommendation to adopt the revised budget passed.

There was a recommendation from the finance committee to share profits for region seminars/events/retreats with sponsoring chapter(s), as follows.

The finance committee recommends that the Sun Region allow fifty-fifty profit-sharing between itself and a sponsoring chapter (or chapters) for future region annual education events.

Rationale: To increase opportunities for chapters to participate in the creation of region educational events.

/s/Lynn Abbey, Chairman, Sun Region Finance Committee

There was discussion if there was risk to the chapter if the event was not profitable, and it was determined that since the event is run out of the region checkbook the chapter would not be liable. The intent is to encourage chapters to participate, and the first opportunity is 2019. The recommendation passed.

The finance committee would like to extend a second opportunity to chapters since not all of the money has been used, as follows.

The finance committee recommends that Sun Region allow chapters to apply for a second 2016 Education Grant.

Rationale: We project that we will have sufficient money left in the 2016 Education Grant allocation to fund a second grant for chapters which have already received a 2016 grant.

/s/Lynn Abbey, Chairman, Sun Region Finance Committee

There was discussion about whether the event has to be in calendar year 2016, and it was determined that the event has to be shown to be initiated in 2016, including advertising. The recommendation passed.

4. Historian (Karan Quintero) – Report stands as presented in the Meeting Packet. Karan updated the list of things she is looking for, which is attached to these minutes. There have been 28 chapters since inception of Sun Region, although many are now defunct. Karan is looking for booklets or brochures from the 2000s.
5. Nominating (Karan Quintero) – Report stands as presented in the Meeting Packet. The committee has until 30 days prior to annual meeting next fall to fill out the slate. They still need candidates for RD and secretary. The secretary, ARD, treasurer, and RD gave descriptions of their responsibilities.
6. Outreach (JoyceAnne Stevens) – Report in the Meeting Packet is corrected as follows: “By the end of June I had delivered 151 baby caps and 68 chemo caps to Gulf Coast Hospital, plus supplies to knitters.” as reported in the Gulfview section is actually part of Sea Grape’s report. The Gulfview section should read, “I presented another Habitat for Humanity sampler to a family in June. Truly a very moving experience. We’ve made several trips to a local woman's shelter with bags of toiletry items. Many knitted and crocheted baby blankets have been made for Project Linus. Hope to have another large bag of finished kissing pillows ready to be sent out. We will have a display of our embroidery at a local public library in October. Looking forward to sharing what we love to do.” JoyceAnne encouraged everyone to read it and share with their chapters.
7. Sun News (Linda Anne Buehler) – Report stands as presented in the Meeting Packet. Linda Anne suggested that everyone bring your newsletter with you to each meeting. There is a difference between chapter report to the newsletter and the Meeting Packet. The newsletter report is forward looking, while the Meeting Packet should report on what has been done.
8. Ways and Means (vacant) – Sun Region is not in need of money at this point, but it was brought up that it would be nice to occasionally have a fund-raiser with something that says “Sun Region” on it.

9. Website (Lynn Abbey) – Report stands as presented in the Meeting Packet. Lynn reported that she gets hits on the website and needs to respond where specific chapters are located. It was suggested a county map be put on the website with chapter affiliation/geographical responsibility. Lynn also reported that the region rep notebook will be split up to be more user friendly.
10. Social Media (Karan Quintero) -- Report stands as presented in the Meeting Packet. Karan asked that she be included in the Education Grant notification, so that she can post the event on the Sun Region facebook page.
11. Roster (Adrienne Meyers) – A new roster was recently published. Provide any corrections to Adrienne.
12. Event 2016/Red Sails in the Sunset (Donna Christie) – Report stands as presented in the Meeting Packet. Donna also reported that 13 chapters attended, one cyber member, two members-at-large, and seven from outside the region.
13. Event 2017/A Lakeside Retreat (Claire Nardone) – Report stands as presented in the Meeting Packet. Claire also reported that there are currently 51 registrants, 48 are registered at the hotel for a total of 25 rooms, and that the retreat needs 30 rooms to get the meeting room discount. She provided clarification to her report that “\$119” is the price of the room per night. Also, there will be a commuter fee of \$10 per person per day.

Unfinished Business

1. Phillips Grant Money Discussion – Deby Talley suggested that the money be used for a teacher history of techniques, including a small project. The goal is one taped activity by the end of this calendar year. The taped activity could be put on YouTube, with links from the Sun Region website. The money is supposed to be spent by the end of 2017. Deby Talley made the following motion:

I, Deby Talley, move that we use the Phillips grant money to fund online education videos to be posted online with a link from the Sun Region EGA webpage. Also we will have a project created when appropriate.

Rationale: Good use of Phillips grant money to benefit the region.

The motion was seconded; the motion carried.

2. Sunshine Rounds / Sun Region sponsored and subsidized GCCs on the website. Reminder that this is available for individuals if you can't get your chapter interested in a particular GCC. Karan Quintero will also post this on Facebook.
3. Sun Region Banner update – Margaret Kinsey via Kathy Singleton, the banner is either complete or almost complete, and will be at the next meeting.

4. Tickets were available for the national seminar opportunity.

New Business

1. Kathy Singleton reported that there are no national items of note. However, the national board continues its work on EGA's strategic vision, and national is trying to be adaptable to the current world. There are youth programs online.
2. The region will be donating a gift card for the national opportunity at national seminar. Some chapter donations came in last year after the responsible person had left for the seminar, so those donations will be incorporated. Chapters wishing to contribute should send checks to Lynn Abbey, Treasurer.
3. Job Descriptions – Kathy announced that if she did not receive a response from her e-mail asking for feedback on your job description, she will assume that the description was acceptable. The job descriptions will be uploaded to the region website. Each position description was discussed.

Chapter Reports

1. Biscayne – Report stands as presented in the Meeting Packet.
2. Canopy Oaks – Report stands as presented in the Meeting Packet. Part 2 of the exhibit report will be in the next newsletter. The chapter is investigating recording the three gallery talks.
3. Central Florida – Report from the Meeting Packet was corrected as follows – Karen Plater was unable to attend the meeting this week, so instead Susan Leonard, Black Calderon, gave a talk on dying fabric.
4. Chain Stitchers – Report stands as presented in the Meeting Packet. Sally Criswell will teach an Artist Trading Card class in October.
5. duClay – Report stands as presented in the Meeting Packet. In addition, Catherine Theron will be teaching in September 2017.
6. Gulfview – Report stands as presented in the Meeting Packet. The chapter president resigned.
7. Indian River – Report stands as presented in the Meeting Packet.
8. Neapolitan – Report stands as presented in the Meeting Packet. In addition, Gail Sirna will teach Florida Palm in December and Lois Kerschner will teach and lecture in January.
9. Sand Dollar – Report stands as presented in the Meeting Packet.
10. Sand Dunes – Report stands as presented in the Meeting Packet.
11. Sandhill Crane – The chapter just had their first meeting last week, so there wasn't anything to report in the Meeting Packet. Jenna McClooney gave a talk on a fiber forum she had just attended.
12. Sarasota – Report stands as presented in the Meeting Packet. The chapter is looking at having Tanja Berlin teach in February 2018.

13. Sea Grape – Report stands as presented in the Meeting Packet. Unfortunately their chapter president recently passed away.
14. Suwannee Stitchers – E-mailed report included as an attachment to these minutes. In addition, a hardanger silk ribbon original piece will be taught, they will be meeting in Chiefland, they recently had a class on Dorsett buttons, and they are trying to hit the top 10 interests from a recent chapter survey.

The meeting recessed at 4:40 p.m., and resumed on September 18th at 9:01 a.m.

Unfinished Business (con't)

1. Bylaws and P&Ps Discussion – Margo Pope is the new Bylaws Committee Chairman. Every chapter needs to update their bylaws by the end of 2017. Kathy Singleton walked through the information on the EGA national website on how to do this. Margo will be the contact for bylaws. Her contact information is gators1mcp@gmail.com. Send proposed bylaws to Margo for review. In March 2015, a mandated wording change came down from national for bylaws Article 9 fiscal policies. An update on progress is to be provided at the next meeting, and the goal is to have all of the chapters complete by the fall 2017 meeting.
 - a. Region bylaws need to be updated. A committee established – Margo Pope is the chair, with Linda Anne Buehler, Lynn Abbey.
 - b. Policies and Procedures or Standing Rules Discussion – It was suggested that it is a good time to go through them while you are working on your bylaws. There is no standard for P&Ps or Standing Rules. Mileage paid to members is at the IRS charitable rate. Suggestion that there should be some guidelines from the region as to what should be in the P&Ps.
2. Conflict of interest forms were signed.
3. Guideline Discussion – Pertaining to seminar guidelines, teacher contracts, etc. It was reported that these are suggestions and not necessarily a formula to follow, so picking and choosing what to apply is acceptable.
4. Clause that talks about no one shall profit from EGA membership Discussion – There are misconceptions about the section from the IRS for 501c(3) organizations. It simply means no self-dealing. It doesn't mean that a teacher can't sell at an event, or that a chapter member can't be paid for teaching, or that you can't hold a meeting at a shop or support that shop.

The meeting was adjourned at 11:00AM

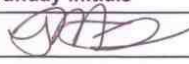
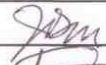
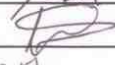
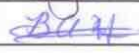
Cheri Hammer, Secretary
Sun Region

Sun Region
Board of Directors – Sign-In Sheet
Sept 17-18, 2016
Safety Harbor Resort & Spa | Safety Harbor FL

Chapter / Office	Representative	Saturday Initials	Sunday Initials
Region Director	Kathy Singleton	<i>KMS</i>	<i>KMS</i>
Asst Region Director	Melody Bryan	<i>MB</i>	<i>MB</i>
Secretary	Cheri Hammer	<i>CRH</i>	<i>CRH</i>
Treasurer / Finance / Website	Lynn Abbey	<i>LCA</i>	<i>LCA</i>
Biscayne	Schellely Iman-Loch	<i>SIL</i>	<i>SIL</i>
Canopy Oaks	Rebecca Lockenbach	<i>Rash</i>	<i>Rash</i>
Central Florida	Gaby Hubbard	<i>GH</i>	<i>GH</i>
Chain Stitches / Finance / Nominating / SR Seminar 2017	Claire Nardone	<i>Claire Nardone</i>	<i>Claire Nardone</i>
duClay / Outreach	JoyceAnne Stevens	<i>JAS</i>	<i>JAS</i>
Gulfview	Ann Ashley	<i>AA</i>	<i>AA</i>
Indian River	Aline Lauzon	<i>AL</i>	<i>AL</i>
Neapolitan	Karen Rockenbach	<i>KR</i>	<i>KR</i>
Sand Dollar / Finance	Kathie Dougherty	<i>KCD</i>	<i>K:D</i>
Sand Dunes / Newsletter	Linda Anne Buehler	<i>LAB</i>	<i>LAB</i>
Sand Hill Crane	Linda Hansen	<i>LH</i>	<i>LH</i>
Sarasota	Clemmie Rounds	<i>CR</i>	<i>CR</i>
Sea Grape	Betty Baechle	<i>BB</i>	<i>BB</i>
Suwannee Stitches	Patrice Boyes	<i>PB</i>	<i>PB</i>

Non-Voting Board Members			
Bylaws	Margo Pope	Margo Pope	Margo C. Pope
Education	Deby Talley	Deby Talley	Deby Talley
Finance/Historian/Social Media/Nominating Chairman	Karan Quintero	Karan Quintero	Karan Quintero
SR Event 2017	Claire Nardone	on front	
Parliamentarian	Margaret Kinsey	—	
SR Roster	Adrienne Meyer	Adrienne Meyer	Adrienne Meyer
Nominating	Linda Dean	Linda Dean	Linda Dean
Nominating	Betsy Harris	B. Harris	B Harris
Ways & Means	Anne Fletcher		

Sun Region
 Board of Directors – Sign-In Sheet
 Guests – Sign-In Sheet
 Sept 17-18, 2016
 Safety Harbor Resort & Spa | Safety Harbor FL

Name	Chapter (if applicable) or other reason for attending	Sunday Initials
Pam Burke	Sand Dunes	
Alison		
Donna Christie	Guestview Seminar 2016	DC
Liz Ferguson	JRC - Pitch 2018 Cruise	
Frank Kolobayev	Gulfview	
Melodie Driscoll	Gulfview	
Judy DeMeolis	Gulfview	
Dotty Sova	Sand Dollar	
Ann Hatcher	SARASOTA 17	17
Christina Kampen	Indian River	CKK
Betsy Harris	Sarasota Stitches	
CATHY WEBER	SANDHILL CRANE	
JANET EDGAR	Biscayne	SJE
Betsy Harris	Sarasota Stitches	



Meeting Region

Date 9-17-2016

I Deby Talley, move that we use the Phillips grant money to fund online classes education videos to be posted online with a link from the SW Region ega web page. Also they will have a project created when appropriate.

Rationale Good use of Phillips grant money to benefit the Region.

White: Secretary
 Yellow: Presiding Officer
 Pink: Signature

Deby Talley (signature)
Ed Chair (title)

Press Hard

SR Historian Requests from Chapters: Sept. 17th, 2016.....updated 9/2016 **1**

*Send to
Chris
Copy*

X I know that many Sun Region members are cleaning out their stash collection and other papers relating to embroidery activities of the past. I would appreciate receiving the following items, by mail or through your Sun Region Rep at the next meeting. My contact information is: historian@sunregiona.org

Past Retreats/Seminars:

1. 1982: This was a one day Mini and I would appreciate a brochure or any other documents of that event.
2. 1984: Brochure and other documents of event.
3. 1987: Brochure and other documents of event.
4. 1988: Brochure and other documents of event.
5. 2000: Brochure and other documents of event.
6. 2005: Brochure and other documents of event.
7. 2007: Brochure and other documents of event.
8. 2008: Brochure and other documents of event.
9. 2009: Brochure and other documents of event.
10. 2010: Brochure and other documents of event.
11. 2011: Brochure and other documents of event.
12. 2012: Brochure and other documents of event.
13. 2013: Brochure and other documents of event.
14. 2014: Brochure and other documents of event.
15. 2015: Brochure and other documents of event.

Past Chapter Exhibits: From all chapters would like a copy of the brochure which will list all the projects displayed.

Past Chapter Presidents: A list of all the presidents, first to current.

Chapter Pins: I would like to add your chapter pin to your chapter file. I may have a photo (they did not come out well) but I would prefer to have a real one.

Chapter Logo/Nametag: I would also like a copy of the chapter logo and a chapter nametag if you have one.

	Ber	B	CO	CF	CS	dC	GV	IR	Nea	SDol	SDune	SHC	Sar	SeaG	SS
Hx	x	X						X	X						
Pin	x			X	X			X	X		X		X		
Photo					X		X	X	X ²	X	X ²				
Nametag			none		X										
Photo	x			X	X		X			X					
Logo							X						X		
Presidents				X	X				X	X					

Walt

Treasurer's Report: Activity Period: 6/1/2016 - 8/31/2016			
	Checking	MoneyMkt	
Opening Balance (MM opening 3/31/2016)	18,195.90	57,089.12	
Income			
02 Dues	447.00	0.00	
03 Interest	0.00	7.10	
04 Education Events	1,323.00	0.00	
15 Contributions & Gifts	100.00	0.00	
Money Market Savings Trans.	0.00	0.00	
Transfer from Reserves	0.00	0.00	
TOTAL INCOME	1,870.00	7.10	
Expense			
21 Educ Event	990.00	0.00	
28 Administration	0.00	0.00	
29 Officer Travel	415.82	0.00	
33 Gifts/Contributions	900.00	0.00	
35 Other	61.78	0.00	
TOTAL EXPENSE	2,367.60	0.00	
SEPARATE ACCOUNTS			
2017 Retreat (net)	395.00		
Reg. Meeting Luncheons (net)	325.00		
Fundraising/Ways & Means	-10.00		
TOTAL SEPARATE ACCOUNTS	710.00		
TOTAL	18,408.30	57,096.22	
OPEN ITEMS			
Receivables	0.00	0.00	
Payables	1,190.00		
TOTAL OPEN ITEMS	-1,190.00	0.00	
TOTAL (W/O OPEN ITEMS)	19,598.30	57,096.22	

CLOSING BALANCES (Regions Bank Account Statements: Checking as of 8/31/2016; MM as of 6/30/2016)	19,598.30	57,096.22
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Suwannee Stitchers Chapter of EGA

Report of Regional Representative, Patrice Boyes

September 1, 2016

The Suwannee Stitchers Chapter ventured into new territory for many members over the Winter and Spring months, offering programs ranging from stumpwork and Brazilian embroidery to Jacobean crewel embroidery and personalized lettering for surface embroidery.

Each program continued the chapter's dedication to educating its members in a variety of embroidery practices. The cross-pollination of ideas and techniques has only begun.

June brought election of new officers for this young chapter, which has nearly tripled membership since starting a few short years ago. The newly elected officers include:

President:	Marion Jones
Vice President:	Kay Hurst
Secretary:	Karen Alberts
Treasurer:	Sally Criswell
Programs:	Rennette Timbrell
Membership:	Betsy Harris
Regional Representative:	Patrice Boyes

The new officers have many more interesting programs and initiatives in the works, and look forward to growing the Chapter. For instance, Regional Representative Patrice Boyes began working with Chapter members at the August meeting to become familiar and comfortable with electronic methods of accessing and moving documents (e.g. minutes, agendas, instruction packets, needle guides) to each other. EGA has a wealth of resources on its national website, and we find that some of our members need practice and encouragement to take that next step into the paperless age. Younger prospective members are already there!

The Chapter has advertised a GCC – Italian Drawn Thread – on the Region website, looking for additional students, and looks forward to that interesting experience later this Fall.