



**Sun Region Embroiderers' Guild
of America **Call to Meeting:**
April 2016**

To: Sun Region Board of Directors

From: Cheri Hammer

Date: March 2, 2016

**Re: Sun Region Board of Directors
Meeting
Inn on the Lakes
Sebring, FL
April 15-17, 2016**



Location: 3101 Golfview Rd, Sebring, FL 33870
(800) 531-5253 toll free for reservations, (863) 471-9400 local

Directions to Hotel: Inn on the Lakes is located on Hwy 27 in Sebring. It is on the corner of Golfview Rd and Hwy 27 on Lake Jackson.

Hotel reservation deadline: The contracted room block closes on March 15th. If you need assistance in getting a room or a roommate, please contact Melody Bryan, ard@sunregionega.org. Breakfast is included in the room rate for any registered guest.

Luncheon : 11:30 am on Saturday April 16th in Chicane's restaurant.
Reservations for the luncheon are due by April 1st. Clip-it coupon with luncheon choices and info is included in the last Sun News. The luncheon will be hosted by Biscayne Chapter.

All chapter and committee reports will be included in the BoD Meeting Packet, which will be published the week prior to the meeting. Please submit these reports to Cheri Hammer (secretary@sunregionega.org) by **Friday, April 1, 2016.**

A tentative schedule is included in this document. The final schedule will be included in the Meeting Packet which will be sent to board members no later than **April 10, 2016.** Please do not hesitate to suggest any special topics that you want to be included in the final schedule. Suggestions should be sent to **Region Director Kathy Singleton by April 1, email: rd@sunregionega.org**

Be sure to bring the Representative's notebook to this meeting.

Don't forget to a bring notepad! It doesn't matter whether it's digital or paper, but by the end of a two-day meeting, everyone needs a note or two to remind them of what happened and what needs to be done.

Please remember, only region representatives and the executive committee will be seated in the U shape, and seating in the U is not assigned. The board can pick up their proxy and chapter placards upon check in at the reception table. All committee chairs, committee members and chapter members will be seated outside the U in guest seating. Also, please remember that non-board members need to be recognized to speak or present.

Tentative Sun Region Meeting Schedule

Inn on the Lakes

Sebring FL

April 15-17, 2016

Friday, April 15, 2016

Executive Committee Meeting

7 PM – 9 PM

Saturday, April 16, 2016

Event 2016 Report

9:00 AM – 9:30 AM

Event 2017 Report

9:30 AM – 9:55 AM

Finance Committee Meeting

10:00 AM – 10:30 AM

Luncheon hosted by Biscayne Chapter

11:30 AM – 12:30 PM

Sun Region Board Meeting

Sign-in & Proxy Turn-In

12:45 PM Board Meeting

Called to Order

1:00 PM Board Meeting

Recessed

approx. 5:00 PM

Saturday Evening Educational Program

7:00 PM

The evening program will be a beaded fob presented by the Biscayne Chapter. Please bring \$5 along with a beading tray or something to corral your beads and your usual stitching accessories, a light and magnification if needed.

Sunday, April 17, 2016

Board Meeting Reconvened

9:00 AM

Complete Region Business

Adjournment

New Region Rep training

Sun Region Board of Directors Meeting - Tentative Agenda

Inn on the Lakes, Sebring

April 16 & 17, 2016

NOTE: Since we are meeting to conduct the business of the region, it is requested that if you are a voting member of the Board, you refrain from embroidering during the meeting or program. We all would appreciate everyone's full attention and participation to what is transpiring during the weekend.

Call to Order	Kathy Singleton
Introductions	Kathy Singleton
Minutes	Cheri Hammer
International Embroidery Conference Presentation	Intro by Deby Talley

EC Reports:

• RD	Kathy Singleton
• ARD	Melody Bryan
• Treasurer	Lynn Abbey
• Secretary	Cheri Hammer

Standing and Special Committee Reports:

• Bylaws	vacant
• Education	Deby Talley
• Finance	Lynn Abbey
• Historian	Karen Quintero
• Nominating	vacant
• Outreach	JoyceAnne Stevens
• Sun News	Linda Anne Buehler
• Ways and Means	vacant
• Website	Lynn Abbey
• Social Media	Karen Quintero
• Event 2016	Donna Christie
• Event 2017	Claire Nardone
• Sun Roster	Jineen Kulczycky

Unfinished Business:

• Phillips Grant Money Discussion	Deby Talley
• Scholarship for SR Education Event	Deby Talley
• SR Quarterly GCCs	
• SR Banner update	Margaret Kinsey
• Region donation at national seminar	
• Conflict of Interest added to Ps&Ps	
• Nominating Committee	

New Business:

- Job Descriptions

- 2016 ITT for Sun Region
- New guidelines for SR Education Grant to each chapter
- 2018 Education Event

Chapter Reports:

- Bermuda
- Biscayne
- Canopy Oaks
- Central Florida
- Chain Stitchers
- duClay
- Gulfview
- Indian River
- Neapolitan
- Sand Dollar
- Sand Dunes
- Sandhill Crane
- Sarasota
- Sea Grape
- Suwannee Stitchers

Adjournment

New Rep Training

Reminder: If any chapter representative is unable to attend, please give this notice to the alternate rep, along with the completed proxy form (a copy of Page IV-C-1 in your Representative's notebook), signed by the President of your chapter. These forms should be given to the Secretary PRIOR to the meeting start. Please, if you know you're bringing a proxy, please send an e-mail to Cheryl by April 9, 2016, so she can prepare your name card.