



**Sun Region Embroiderers' Guild  
of America **Call to Meeting:**  
March 2015**

**To:** Sun Region Board of Directors

**From:** Cheri Hammer

**Date:** February 26, 2015

**Re:** Sun Region Board of Directors  
**Meeting**  
Castle Hotel, Autograph  
Collection, Marriott  
Orlando FL  
March 27 – 29th, 2015



**Location:** Castle Hotel, Autograph Collection Marriott 8629 International Dr Orlando FL 32819

**Directions to Hotel:** The Castle Hotel, Marriott is located off of International Drive, South of Orlando. Exit 75 (Additional directions will be in the *Sun News* and the meeting packet.)

**Hotel reservation deadline:** The contracted room block closed on February 25, 2015. If you need to make a reservation, please contact Melody Bryan, ARD.

**Luncheon : 11:30 AM on Saturday, at the hotel.**

**Reservations for the luncheon are due by March 10th.** If you have not made your luncheon reservation, please mail your check made out to Sun Region EGA to Melody Bryan.

Last April the Sun Region Board of Directors voted to return to a policy of including ALL chapter and committee reports in the BoD Meeting Packet. Please submit these reports to Cheri Hammer ([secretary@sunregionega.org](mailto:secretary@sunregionega.org)) by Sunday, March 15, 2015.

A tentative schedule is included in this document. The final schedule will be included in the Meeting Packet which will be sent to board members on **March 22, 2015**. Please do not hesitate to suggest any special topics that you want to be included in the final schedule. Suggestions should be sent to **Region Director Kathy Singleton** by **March 11**, email: [rd@sunregionega.org](mailto:rd@sunregionega.org)

**Be sure to bring the Representative's notebook** to this meeting.

**Don't forget to a bring notepad!** It doesn't matter whether it's digital or paper, but by the end of a two-day meeting, everyone needs a note or two to remind them of what happened and what needs to be done.

**Tentative Sun Region Meeting Schedule**  
**Castle Hotel, Marriott Orlando, FL**  
**March 27-29, 2015**

**Friday, March 27, 2015**

**Executive Committee Meeting** **7 PM – 9 PM**

**Saturday, March 28, 2015**

**Event 2015 Status Report** **8:30 AM – 9:00 AM**  
**Event 2016 Status Report** **9:15 AM – 9:45 AM**  
**Finance Committee Meeting** **10:00 AM – 10:30 AM**

**Luncheon hosted by Chain Stitchers** **11:30 AM – 12:30 PM**

**Sun Region Board Meeting**

**Sign-in & Proxy Turn-In** **12:45 PM Board Meeting**  
**Called to Order** **1:00 PM Board Meeting**  
**Recessed** **approx. 5:00 PM**

**Saturday Evening Educational Program** **7:00 PM**

Saturday evening Chain Stitchers will be presenting a zippered felt bag kit. You will embellish your zipper with decorative stitches then sew the beautiful zipper on to felt. Then stitch up the sides and have a cute accoutrement bag for all your stitching treasures. All materials will be provided along with a few extras of your choice.

**Sunday, March 29, 2015**

**Board Meeting Reconvened** **9:00 AM**  
**Complete Region Business**  
**Adjournment**

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**This is your opportunity!**

**Do you have topics that you would like to include in the board meeting agenda on the next page?**

**Do you or your chapter members have questions, concerns, improvements that you would like to address in our meeting?**

**To appear on the packet agenda, please send your request to [rd@sunregionega.org](mailto:rd@sunregionega.org) by March 11, 2015.**

***(If preferred, the identity of the person submitting topics can remain anonymous)***

**Sun Region Board Meeting - Tentative Agenda – Castle Hotel, Marriott**

**Saturday, March 28, 2015 1:00 PM – approximately 5:00 PM**

**Sunday, March 29, 2015 9:00 AM – until close of business**

**NOTE:** Since we are meeting to conduct the business of the region, it is requested that if you are a voting member of the Board, you refrain from embroidering during the meeting or program. We all would appreciate everyone's full attention and participation to what is transpiring during the weekend.

- **Call to Order and Introduction of Board Members and Guests**
- **Executive Committee Reports:**
  - o **RD: Kathy Singleton, ARD: Melody Bryan, Treasurer: Lynn Abbey**
- **Confirmation of Between-Session Actions**
- **Standing and Special Committee Reports:**  
**Bylaws, Education, Finance, Historian, Membership, Nominating, Outreach, Marketing, Sun News, Ways and Means, Website, Social Media, Event 2015 and 2016**
- **ITT Discussion**
- **Philips Grant Money Discussion**
- **MAL Discussion**
- **Newsletter Advertising Discussion**
- **SR Newsletter Distribution**
- **Region Rep Notebook Discussion/Revision**
- **Nominations for Gold Thread Award**
- **SR Banner**
  
- **Recess**
  
- **Evening Program**
  
- **Reconvene Sunday Morning, 9:00AM**
- **Additional Business**
- **Chapter Reports**
- **Special Reports**
- **Adjourn**

**Reminder:** If any chapter representative is unable to attend, please give this notice to the alternate rep, along with the completed proxy form (a copy of Page IV-C-1 in your Representative's notebook), signed by the President of your chapter. These forms should be given to the Secretary PRIOR to the meeting start. Please, if you know you're bringing a proxy, please send an e-mail to Cheri [redacted] [redacted] March 24, 2015, so she can prepare your name card.